

Ndaedzo Munyai

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PROFILE SUMMARY

Bachelor's in Information Technology in Business Systems graduate with experience in designing, developing, and deploying HR Management Systems that automate employee data management and improve operational efficiency. Skilled in SQL database optimization, front end development with React, HTML/CSS, and Bootstrap, workflow automation, and report generation. Proficient in Tableau, Power BI, JavaScript, and technical documentation. Strong problem solving, critical thinking, and teamwork abilities. Certified in Cisco and business analysis, adaptable, detail oriented, and committed to delivering reliable, user friendly, and data-driven solutions.

WORK EXPERIENCE

Software Developer

Fox Vest Group | April 2025 – September 2025

- Designed, developed, and deployed an HR Management System, automating employee data management and improving operational efficiency.
- Created and optimized SQL databases, ensuring accurate storage of employee records, attendance, payroll, and leave requests.
- Implemented user authentication and role based access, enhancing data security for HR admins, managers, and employees.
- Developed automated attendance tracking and leave approval workflows, reducing manual processing time.
- Integrated report generation for payroll and performance analytics, supporting data driven decision making.
- Designed intuitive front end interfaces with React, HTML/CSS, and Bootstrap, improving user experience.
- Conducted thorough testing and debugging, ensuring system stability and reliability.
- Collaborated with the HR team to gather requirements and refine system functionalities, ensuring alignment with business needs.

EDUCATION

IIE Rosebank College

Bachelor's in Information Technology in Business Systems - 2023

ST. Augustine Residential School

Grade 12 - 2019

CERTIFICATIONS

CISCO - Completed

- Introduction to Data Science
- Automate AI Solutions on Cisco Infrastructure

Coursera - Completed

- Business Analysis & Process Management
- Introduction to Business Analysis

SKILLS

Technical Skills

- SQL Database Management & Optimization
- Report Generation & Data Analytics
- Front-End Development (React, HTML/CSS, Bootstrap)

- Proficient in Tableau, Power BI, and JavaScript
- Remote Support Tools (Wrike, Asana, CRM, Zoho)
- UI/UX Design
- Cisco Packet Tracer
- Testing & Debugging
- Workflow Automation (Attendance & Leave Approval)
- Technical Documentation
- Advanced MS Excel

Soft Skills

- Problem Solving & Critical Thinking
- Time Management
- Verbal & Written Communication
- Team Collaboration
- Ability to Work Under Pressure
- Attention to Detail
- Documentation and Reporting

PROJECTS

Tata Consultancy Services: Forage Job simulation (August 2025)

- Successfully created data visualizations to support executive decision making and prepared client meeting questions, enhancing analytical and business insight skills.

REFERENCES

- Available upon request.