



MARION JAYSON NGOBENI

CONTACT DETAILS

Residential Address

4902 Black Prince Street
Phomolong Section

Tembisa

1632

+27743414303

marionjayson0@gmail.com

jayson.marion17@yahoo.com

PERSONAL DETAILS

Identity No : 8512036016083

Nationality : South African

Date of Birth : 03 December 1985

Marital Status : Single

Languages : English, Tsonga , IsiZulu
Sepedi

Driver's License : Code 10

REFERENCES

Mrs Palesa Molebatsi

Adcock Ingram

+27 788 008 094

Eddy Nkuna

Value Logistics

+27 73 681 1128

Rlaana Jooste

Connecting Africa

+27 72 179 6116

+27 11 760 2017

Solly Makhubela

Makhubela (LTD)

+27 78 369 0070

SUMMARY

I am an enthusiastic, Hardworking individual who is always eager and open to learning new skills and enjoy solving problems and complex situations. I am an outgoing and open-minded individual who adapts easily. I possess excellent communication skills. I am self-motivated and creative.

SKILLS HIGHLIGHTS

- ✓ Computer Literate
- ✓ Time Management
- ✓ Customer Service

WORK EXPERIENCE

ADCOCK INGRAM (2024/01 – Current)

QA Administrator

Duties

- ✓ Handling customer queries.
- ✓ Processing finished files and scanning.
- ✓ Filling scheduled production.
- ✓ Releasing verified production files.

Value Logistics (2015/02 – 2016/11)

Business Administration L4

Duties

- ✓ Negotiating all contracts with prospective clients.
- ✓ Helping determine pricing schedules for quotes, promotions, and negotiations.
- ✓ Preparing weekly and monthly reports.
- ✓ Giving sales presentations to a range of prospective clients
- ✓ Understanding and promoting company programs.
- ✓ Obtaining deposits and balance of payment from clients.

Connecting Africa (2017/02 – 2021/09)

Administrator Assistant

Duties

- ✓ Data capturing and doing in-house reports.
- ✓ Being responsible for all admin work.
- ✓ Ensuring the smooth running of operations.
- ✓ Standing in for controllers when are off.
- ✓ Ensuring that the correct stock is loaded on correct time.
- ✓ Making follow ups with the branches that delivers are being done on time.

EDUCATION

Problem Solving & Critical Thinking (CC)

University of the Witwatersrand

Year Completed : 2024

Business Writing (CC)

Richfield

Year Completed : 2024

Business Administration Service Level 02 (NC)

Services SETA

Year Completed : 2019

Business Services NQF Level 3

Siyangoba

Year Completed : 2018

Business Administration NQF Level 4

Knowledge Leadership & Management

Year Completed : 2015

Diploma in Information Technology

PC Training (Richfield)

- ✓ Software updates
- ✓ Microsoft Office
- ✓ Windows Installation

Year Completed : 2013

FET: NQF Level 4

PC Training (Richfield)

Year Completed : 2011

NB: Diagnosed as having Severe Hemophilia A Factor VIII <1% AT birth.
Disability: Certificate Attached...

DRIVING LICENCE SOUTH AFRICA

CARTADE CONDUCAO

MJ NOBENI

ID No: 02/8512036016083


DOB: 03/12/1985

Licence Number: A010003NFK

Valid: 02/11/2021 - 02/11/2028


Vehicle Restrictions: C1, 0

First issue: 04/11/2021



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname: **NOBENI**
Names: **MARION JAYSON**
Sex: **M**
Nationality: **RSA**
Identity Number: **8512036016083**
Date of Birth: **03 DEC 1985**
Country of Birth: **RSA**
Status: **CITIZEN**



Signature: *Marion Jayson Nobeni*


SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -01- 16
RABIE RIDGE
SOUTH AFRICAN POLICE SERVICE

DRIVER RESTRICTIONS

A	A1	≤ 125 cc
B	GVM ≤ 3500 kg	
C1	GVM ≤ 720 kg	
C	GVM > 16000 kg	
EB	EC1	
EC	EC	

VEHICLE RESTRICTIONS

0 None
1 Automatic transmission
2 Electrically powered
3 Physically disabled
4 Bus > 16000 kg (GVM) permitted





Conditions: This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

Date of Issue: 07 APR 2025

74332

201607694

PLEASE DO NOT WRITE OR SIGN IN THESE AREAS

UNAPPROPRIATE DOCUMENT THAT HAS MY FULL SIGNATURE AND DATE OF ISSUE VERIFIED BY MY OBSERVATIONS, AN AUTHENTICATED COPY HAS NOT MADE TO THE ORIGINAL DOCUMENT.

2025/04/07

Handwritten Signature
RANG
RANG

PC Training & BUSINESS COLLEGE



Certificate of Competence

We Certify that

MARION NGOBENI
(ID NUMBER: 8512036016083)

has been assessed and found competent
against the following
Further Education & Training Qualification

**FURTHER EDUCATION AND TRAINING CERTIFICATE : INFORMATION TECHNOLOGY:
SYSTEMS DEVELOPMENT LEVEL 4
(SAQA ID : 24294) – NQF 4; CREDITS : 165**

during the **2010** academic year

PC Training & Business College (Pty) Ltd is provisionally Registered with the Department of Education as a Private Further Education and Training (FET) College in terms of Section 36 of the Further Education Training College Act, 2006 (ACT NO.16 of 2006).
Registration Certificate No. 2008/ FE07/ 050

Learner Reference: **ISSET / 03 / 129807 / 13041** Place of Issue: **DURBAN**

Campus: **Braamfontein** Date of Issue: **10th May 2011**



THIS DOCUMENT IS A TRUE COPY OF THE ORIGINAL DOCUMENT.
IT IS THE RESPONSIBILITY OF THE USER TO VERIFY THE AUTHENTICITY OF THIS DOCUMENT BY CHECKING THE ORIGINAL DOCUMENT.
HAND TO RETURN SIGNATURE
MADONKWER
PHONE NUMBER
ADDRESS
CITY AND PROVINCE
DATE OF PRINT

[Signature]
Senior Director : Quality Assurance & Audits

[Signature]
Senior Director : FET Programmes

Certificate of Completion

Knowledge Leadership and Management



This is to certify that **Marion Ngobeni** of ID 851203 6016 083

achieved the following Qualification:

National Certificate: Business Administration NQF Level 4
Qualification ID: 61595

Signed on this 28th day of February 2015

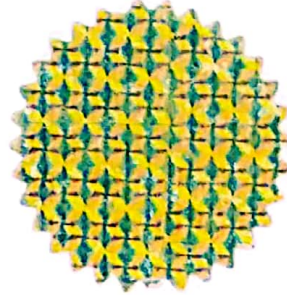
Lyn Mansour
CEO



Re-Engineering Life

Certificate Number: KLM – 2014/15 083

Contact KLM Empowered Human Solutions Specialists (Pty) Ltd on (011) 616 7691 to confirm authenticity.



Handwritten signatures and text: *Marion Ngobeni*, *Lyn Mansour*, *A.E.P.*
I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDLED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT I POW. MY OBSERVATIONS AN AGREEMENT WITH THE ORIGINAL DOCUMENT WHICH WAS NOT MADE TO THE ORIGINAL DOCUMENT.
HANDTEKENINGS/SIGNATURE: *Marion Ngobeni*
RANK: *Marion Ngobeni*
I, *Lyn Mansour*,
CEO,
KLM Empowered Human Solutions Specialists (Pty) Ltd,
do hereby certify that the above information is true and correct.

PC Training & BUSINESS COLLEGE



Reg No: 2000/000752/07

Main Campus - 5th Floor,
292 Anton Lembede (Smith) Street
Durban, 4001, South Africa
Private Bag X23
Umhlanga Rocks, 4320

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -01- 16
RABIE RIDGE
SOUTH AFRICAN POLICE SERVICE

We certify that
MARION JAYSON NGOBENI
IDENTITY NO : (851203-6016-083)

has complied with the requirements for the

DIPLOMA IN INFORMATION TECHNOLOGY

during the **2012** academic year

PC Training & BUSINESS COLLEGE (Pty) Ltd is Registered with the Department of Education as a Private Higher Education Institution under the Higher Education Act, 1997. Registration Certificate No. 2000/HE07/008

Learner Reference: **HIT/ 01 / 02 / 22606 / 035**

Place of Issue:

DURBAN

Campus: **Braamfontein,
23 Debeer Street**

Date of Issue:

27th Day of August 2013



THIS DOCUMENT IS A TRUE REPRODUCTION OF THE ORIGINAL DOCUMENT WHICH WAS ISSUED TO THE LEARNER. ANY ALTERATIONS OR ADDITIONS TO THIS DOCUMENT ARE NOT MADE TO THE ORIGINAL DOCUMENT.

Handwritten: *W. de J. van der Merwe*
Handwritten: *01/02/2013*

Handwritten: *[Signature]*
RANGE

Senior Director : Quality Assurance & Audits

Senior Programme Director

Issued without alterations / produced



Siyangqoba

SOUTH AFRICAN POLICE SERVICE
 CLIENT SERVICE CENTRE
 2026 -01- 16
 RABIE RIDGE
 SOUTH AFRICAN POLICE SERVICE

This certificate certifies that

Marion Ngobeni

has attended

NC: IT: End User Computing, SAQA ID 61591, NQF Level 3, 130 credits

Signed

November 2019

Date

I CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDLED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT, FROM MY OBSERVATIONS, AN AMENDMENT OR CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.
 I VERifieer dat hierdie dokument 'n ware afbeelding (kopie) van die oorspronklike dokument is. Ek sertifiseer verder dat, volgens my waarnemings, daar nie 'n verandering of verandering van die oorspronklike dokument gemaak is nie.
 HANDTEKENING SIGNATURE: *Marion Ngobeni*
 RANG RANK: *CS*
 MAGSNOEMMER: *7411008*
 POLICE NUMBER: *CS*
 NAME IN DRUKSKYF: *CS*
 NAME IN PRINT: *CS*

Siyangqoba is accredited with





SERVICES SECTOR EDUCATION AND TRAINING AUTHORITY

CERTIFICATE OF COMPETENCE

This is to certify that

MARION JAYSON NGOBENI
8512036016083

Has been found competent against the registered qualification



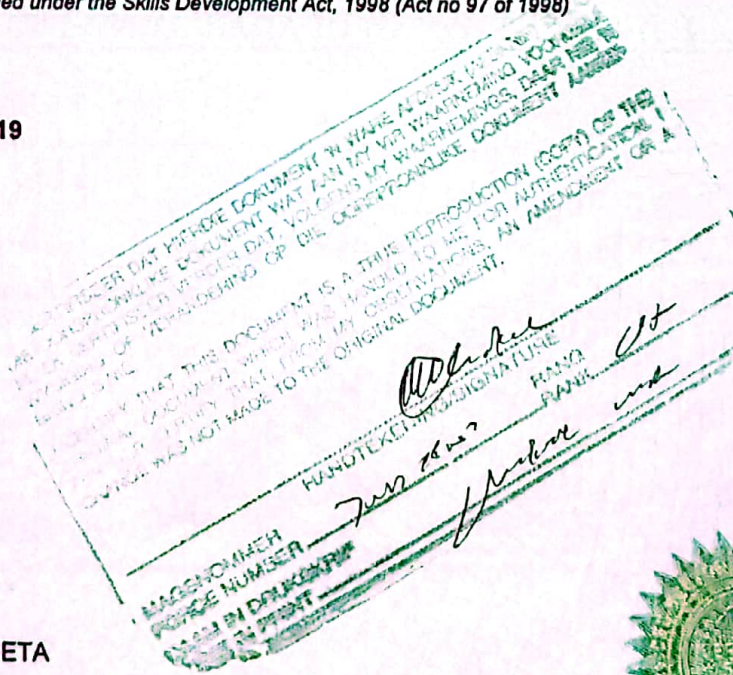
National Certificate: Business Administration Services : Level 02

SAQA ID: 23833

CREDITS : 131

Issued under the Skills Development Act, 1998 (Act no 97 of 1998)

Date Issued : 21 October 2019



Amanda Buzo
Chief Executive Officer
For and on behalf of Services SETA



CERTIFICATE NUMBER : 00184706

This Certificate is issued without alteration or erasure of any kind

2019000813334



CERTIFICATE OF COMPETENCE

SOUTH AFRICAN POLICE SERVICE
CLIENT SERVICE CENTRE
2026 -01- 16
RABIE RIDGE
SOUTH AFRICAN POLICE SERVICE

THIS IS TO CERTIFY THAT

Marion Jayson Ngobeni

8512036016083

HAS MET THE MINIMUM REQUIREMENTS FOR COMPETENCE IN

Business Writing

24 July 2024

Date

Chief Learning Officer

THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS PROVIDED TO ME FOR AUTHENTICATION. I HEREBY CERTIFY THAT FROM MY OBSERVATIONS, AN IMITATION OR A COPY WAS NOT MADE TO THE ORIGINAL DOCUMENT.

DATE: 2026-01-16

NAME: [Signature]

RANK: [Signature]

POST: [Signature]

MS34_243640

Certificate Number



UNIVERSITY OF THE
WITWATERSRAND,
JOHANNESBURG

Certificate of Competence

Faculty of Commerce, Law & Management

Graduate School of Business Administration

This is to certify that

Marion Jayson Ngobeni

from 28 August 2024 to 30 September 2024

has met the minimum requirements for competence in

Problem Solving and Critical Thinking

(details overleaf)



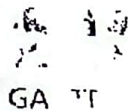
Dean, Faculty of Commerce, Law & Management

WITWATERSRAND GRADUATE SCHOOL OF BUSINESS ADMINISTRATION
I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON HAS MET THE MINIMUM REQUIREMENTS FOR COMPETENCE IN THE FOLLOWING COURSE OF STUDY: **Problem Solving and Critical Thinking**
FROM: **28 August 2024** TO: **30 September 2024**
I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDLED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.
SIGNATURE: *Marion Jayson Ngobeni*
NAME: **Marion Jayson Ngobeni**
RANK: **Chief Executive Officer**
DATE: **03 December 2024**

Head, Graduate School of Business Administration

Date of Issue: 03 December 2024





Haemophilia Comprehensive Care Centre Charlotte Maxeke Johannesburg Academic Hospital

+27 11 488 3295/3294 +27 488 4152 Private Bag x 39, Johannesburg, 2000
E-Mail: benedicta.sithole@wits.ac.za / paediatricshaemophilia.cmjah@gmail.com

**Charlotte Maxeke Johannesburg
Academic Hospital Practice No: 5601398**

PATIENT: Ngobeni Jayson Marion
DATE OF BIRTH: 03/12/1985
HOSPITAL NUMBER: GT00126419
DIAGNOSIS: Severe Haemophilia A <1%

15 November 2023
Haemophilia Clinic
Charlotte Maxeke JHB Acad Hospital
Area 295, Green Block
Jubilee Road
Parktown
Tel: 011 488 3295 Fax: 086 602 6416

TO WHOM IT MAY CONCERN

Marion Ngobeni was diagnosed as having Severe Haemophilia A Factor VIII <1% at birth. This is an inherited condition (X-linked recessive) and is a life-long disorder resulting in acute bleeding episode and Haemophilic arthropathy. Marion has been treated at this Haemophilia Comprehensive Care Clinic since 30/04/1996.

Haemophilia A is deficiency of Coagulation Factor VIII that has been present since birth. Absence of Factor VIII results in repeated spontaneous bleeds into various body tissues, in particular the joints, causing joint deformity. As a consequence of Haemophilia A and its bleeding complications, this patient has no financial support. He qualifies for a disability classification on medical grounds and we would appreciate if you could facilitate his application.

Due to the specialized nature of this condition, it is imperative that Marion is assessed regularly by a multidisciplinary team such as available at the Haemophilia Comprehensive Care Clinic of the Johannesburg Hospital where he will be assessed two times per year by the Orthopaedic Surgeon, Physiotherapist and other specialists as the need arises.

If any further details are required please do not hesitate to contact us at the above telephone numbers.

Yours sincerely,

Dr. J.N. MAHLANGU
MP No: 0430218
PR No: 0270000105104
CLINICAL HAEMATOLOGIST

Prof. J.N. Mahlangu
BSc (Lab Med)(Wits), MBCh (Wits), FCPATH (SA) Haem, Cert Clin Haem (SA)
Director: Adult Haemophilia Comprehensive Care Centre, CMJAH
(011) 488-3295

NOV 2023
PATIENT ADMINISTRATION
JOHANNESBURG ACADEMIC