

# LESEDI HLATYWAYO

## CONTACT

📞 061 518 0171

✉ lesedihlatywayo1@gmail.com

## EDUCATION

### Rosebank College

**2026-Present**

BBA in Logistics and Supply Chain Management- 2nd year

**2019-2020**

Higher Certificate in Logistics and Supply Chain Management

**2023-2025**

N4-N6 in Marketing Management

## AWARDS & CERTIFICATIONS

- National Certificate in Generic Banking Management by Nedbank L&D
- Learning Office 2024: Word, Excel, PowerPoint and Outlook by LinkedIn Learning

## SKILLS

- Communication skills
- Negotiation skills
- Problem-solving skills
- Microsoft Office and Office 365

## PROFILE

I pride myself with passion for helping clients and ensuring customer services is precise. I am knowledgeable about the latest market trends and understand the nuances of the Home loans and Sales market. I am highly organized, detail-oriented, and have strong communication skills.

## WORK EXPERIENCE

ADMINISTRATOR: FICA AND PREP

### **Nedbank Home loans: OCR-Personal and Private banking**

*June 2025 - Present*

- Verification of Client identity documents
- Ensure safe on-boarding in accordance of AML compliance
- Update and maintain client products
- Liason with Nedbanks attorney panel to facilitate proceed to the deeds office
- Regulatory monitoring and support

SALES ASSOCIATE

### **TFG: Sterns**

*Feb 2025: June 2025*

- Arranging of displays and price of stock
- Keeping track of sales performance against target
- Understanding of mobile Point-of-Sale systems
- Providing Customer service experience
- Answering and solving Customer queries