

# CONFIDENCE HLABANE

## Profile

I am a dedicated Financial Management seeking to enhance my professional career through the **accountant** position where I can leverage my analytical skills and attention to detail. My experience as an Accounting Clerk has developed my ability to manage time effectively and multitask under pressure. My strong work ethic and enthusiasm for numbers makes me a valuable addition to the team.

## Education

### 2023 (Completed)

- **Gert Sibande TVET College**

#### *N6 Financial Management*

- Financial Accounting
- Income Tax
- Computerized Financial Systems
- Cost and Management Accounting

### 2017 (Grade 12)

- **Ermelo Combined School, Ermelo**

Afrikaans First Additional Language  
English Home Language  
Mathematics Literacy  
Economics  
Accounting  
Computer Applications Techn.



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## Skills

- Finance Principles
- Accounting Principles
- Data Analysis
- Microsoft Excel
- Microsoft Office
- Attention to Detail
- Communication
- Leadership
- Problem Solving
- Teamwork
- Punctual

## References

**Msizi Mbili Accountants (Pty)  
Ltd:**

- **Bonisile Nqutheni  
(Operations Manager)  
060 345 8286**
- **Tumelo Rakgalakane  
(Managing Supervisor)  
072 621 5051**

## Experience

**Msizi Mbili Accountants (Pty) Ltd: Ermelo, Mpumalanga**

**07/2024 – 02/2026**

Accounting Clerk

- Company Registrations
- CIPC Annual Returns Submissions
- CSD Registrations
- CIDB Registrations
- COIDA Registrations
- SARS Statutory Returns Submissions
- Bookkeeping
- Advisory